

**GUIDELINES TO CONDUCT SSC / HSSC EXAMS UNDER COVID ENVIRONMENT &  
VACCINATION OF TEACHING STAFF**

1. **Conduct of SSC / HSSC Exams**

- a. Exams of SSC / HSSC will be conducted as proposed in IPEMC meeting held on June 2, 2021 (**Details attached as Annexure A**). **Secretary IBCC** will ensure conduct of exams by all boards in Pakistan as per timelines, announced by examination boards.
- b. **Secretary IBCC** will ensure timely issuance of date sheets by all boards preferably before **25 June 21** less Balochistan.
- c. **Essential COVID Protocols – Conduct of Exams**. Conduct of exams at each exam center under COVID protocols will be the **sole responsibility of superintendent exam duly supervised by Chairman respective board**. Essential aspects are as under:-
  - (1) In order to ensure safe conduct of exams under current disease situation, proper COVID protocols (**compulsory mask wearing, social distancing and hand sanitization etc**) will be strictly adhered to by all invigilating staff, students and miscellaneous staff.
  - (2) Vaccinated teachers / staff will be employed at each exam center (preferably individual should have been administered both doses, however minimum single dose is mandatory). Superintendent exam center will render certificate to this effect to Chairman respective board.
  - (3) To mitigate chances of disease spread by jumbling up at major examination centers, the number of Entry / Exit points be increased (preferably 3-4 entry points for students more than 300 at one exam center be ensured).
  - (4) Thermal screening will be ensured at each entry point. In addition, superintendent exam will also ensure regular temperature checking of invigilating / administrative staff.
  - (5) Regular cleaning / disinfection of exam halls will be ensured throughout the conduct of exams.
  - (6) No student will be allowed to share stationery items with each other.
  - (7) Students to bring their own water bottle and if possible, disposable glass will be used for drinking purpose inside exam hall.
  - (8) Arrangements will be made that student disperse after paper is finished without jumbling up.

- (9) **Maximum 50 students** will be allowed to appear for exam under one roof / hall with 6 feet distance apart. Standard layout of Exam Hall and essential COVID protocols attached as **Annexure P**.
- (10) Any other measure can be implemented as deemed appropriate to ensure COVID free conduct of exams.
- (11) **Federal ministry of education approved video of model exam venue / center** will be circulated by **Secretary IBCC** to all federating units / boards for replication / implementation.

2. **Vaccination of Teaching / Miscellaneous Staff**

- a. In order to ensure safe continuation of education sector activities, NCOC allowed exclusive leverage to education sector for **vaccination of 18 years and above with walk in facility**.
- b. **Individuals part of any segment of education sector** (All public and private institutions, vocational training institutions, non-formal education system and Madaris etc) can just walk in to any CVC with **CNIC and service card / any document certifying his / her employment in education sector and can get vaccinated**.
- c. To ensure timely / speedy vaccination of education sector, following will be ensured: -
  - (1) Federal / provincial education ministries will ensure compulsory vaccination of **all segments under purview by 20 June 21**. This will include all public / private institutions, vocational training institutions, non-formal education system and Madaris etc. Necessary engagement will be ensured by respective education ministry at federal / provincial level with all stakeholders.
  - (2) All provincial health ministries / departments will establish **dedicated CVCs at Tehsil level** for vaccination of education sector staff and **dedicated counters will be earmarked in already established CVCs** for education sector staff. Federal / provincial Secretaries education will ensure necessary coordination with respective health ministries / departments for the needful.
  - (3) Respective education ministry at federal / provincial level will ensure mass media communication using all media platform for mobilization of education sector teachers / staff for timely vaccination across the country.

3. **Monitoring Mechanism**

- a. Centralized monitoring by NCOC for SOPs compliance at exams center's through random survey.
- b. District Administration to assist education department in safe conduct of exams through intimate engagement.
- c. Localized imposition of Sec 144 for the duration of exams to address law and order situation.

**Note:** Above mentioned aspects are essential guidelines however, all federating units / boards may incorporate any additional measure for conduct of exams under COVID environment.

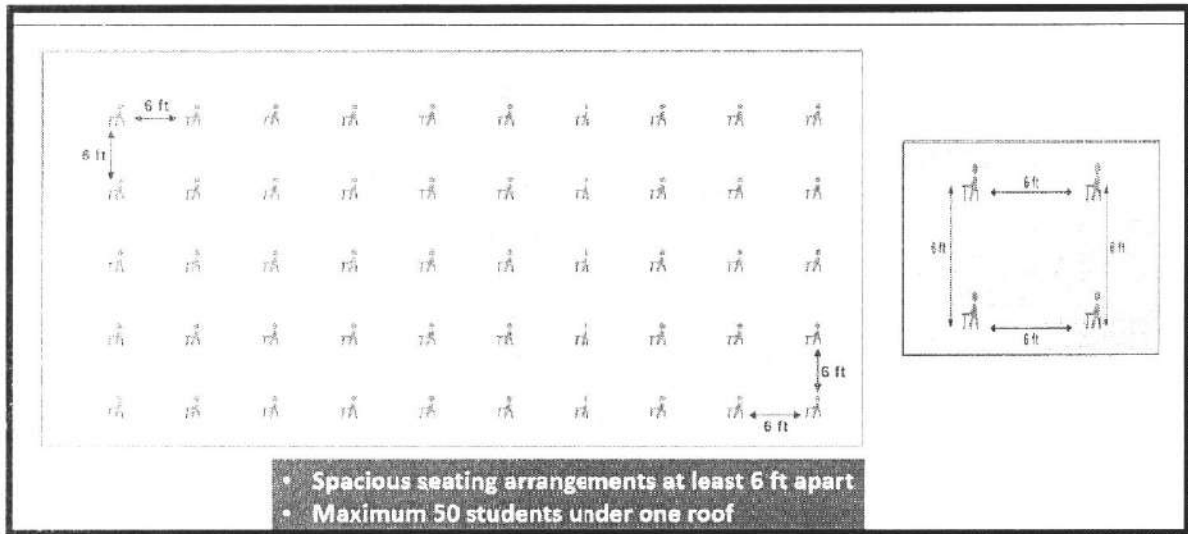
**APPROVED EXAMS SCHEDULE**

Ser	Federating Unit	Date of Exam	Type of Exams	Remarks
1.	Punjab	10 - 27 July 21	Class 10 <sup>th</sup> & 12 <sup>th</sup>	-
2.	KPK	10 - 19 July 21	Class 10 <sup>th</sup> & 12 <sup>th</sup>	-
3.	GB	10 - 27 July 21	Class 10 <sup>th</sup> & 12 <sup>th</sup>	Same as of Punjab Schedule
4.	AJK	10 - 30 July 21	Class 10 <sup>th</sup> & 12 <sup>th</sup>	Same as of FBISE Schedule
5.	FBISE	10 - 30 July 21	Class 10 <sup>th</sup> & 12 <sup>th</sup>	-
6.	Sindh	5 - 30 July 21	Class 10 <sup>th</sup>	-
		26 July -18 Aug 21	Class 12 <sup>th</sup>	-
7.	Balochistan	22 June -10 July 21	Class 12th	Class 10th Exams already held

**SUMMARY – SSC / HSSC EXAMS**

Board Name	Students Enrolled in SSC	Students Enrolled in HSSC	No of Centers of SSC	No of Centers of HSSC
Punjab Board	26,16,734	13,77,870	4,641	2029
KP Board	6,54,799	4,25,146	3,255	1784
Sindh Board	7,63,246	3,76,420	1395	664
Balochistan Board	Exams already held	87,404	-	229
AJK Board	63,390	44,734	342	183
Federal Board	2,27,502	1,57,790	767	385
<b>Total</b>	<b>4.32 Mn</b>	<b>2.46 Mn</b>	<b>10,400</b>	<b>5274</b>
<b>G. Total</b>	<b>6.78 Mn</b>		<b>15674 (5 to 10% increase expected)</b>	

**STANDARD LAYOUT EXAM HALL**



**ESSENTIAL COVID PROTOCOLS – EXAM CENTRE**

<ul style="list-style-type: none"> <li>• Disinfection – Exam Halls</li> <li>• Cleaning and disinfecting surfaces to reduce the risk of infection</li> <li>• Regular Cleaning &amp; disinfection</li> </ul>		<ul style="list-style-type: none"> <li>• Examination Hall</li> <li>• Spacious seating arrangement</li> <li>• Maximum 50 students under one roof</li> </ul>	
<ul style="list-style-type: none"> <li>• Entrance &amp; Exit</li> <li>• Ensure social distancing at entrance</li> <li>• Student shall leave examination center one by one</li> </ul>		<ul style="list-style-type: none"> <li>• Vaccinated Staff</li> <li>• Staff with gloves &amp; mask</li> <li>• Appointment of Covid-19 Vaccinated staff</li> </ul>	
<ul style="list-style-type: none"> <li>• Temperature Check</li> <li>• Temperature of students &amp; exam staff at entrance</li> <li>• Hand sanitization</li> </ul>		<ul style="list-style-type: none"> <li>• Drinking Facility</li> <li>• Separate drinking glass for each student</li> </ul>	